

ADDERBURY PARISH COUNCIL

TUESDAY 27 FEBRUARY 2024

Clerk & Responsible Financial Officer

Theresa Goss
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19 February 2024

Dear Councillors,

A meeting of the Parish Council will be held on **Tuesday 27 February 2024 at 7.30pm** at Church House, High Street, Adderbury to transact the business set out in the Agenda below and you are summoned to attend.

The District Councillors David Hingley, Adam Nell and Rob Pattenden and County Councillor Arash Fatemian are also invited to attend.

Members of the public are invited to attend the meeting however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome** – The Chairman to welcome members of the public and Councillors to the meeting.
7:30pm – 7:35pm
2. **Apologies for absence** - To receive any apologies for absence from the meeting.
7:35pm – 7:40pm
3. **Declarations of Interest** - Members are asked to declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.
7:40pm – 7:45pm

4. **Minutes** – To consider the minutes of the meeting held on 16 January 2024 and any matters arising from those minutes. **(Attached)**
7:45pm – 7:50pm
5. **Chairman's Announcements**
 - Mill Stream Footpath – The deterioration of the footpath has been reported to the County Council for repair.**7:50pm – 8:00pm**
6. **Open Forum** - Members of the public are invited to raise any items which concern the Parish.
(10 minutes maximum/3 minutes per person)
8:00pm – 8:10pm

7. **Reports from County and District Councillors** - To receive reports from the Adderbury County Councillor and District Councillors.

8:10pm – 8:15pm

8. **Planning**

- i) Planning Applications - To note the planning applications considered by the Parish Council since the last meeting. **(Report to follow)**
- ii) Results of Planning Applications - To note the results of planning applications determined by Cherwell District Council's Planning Committee. **(Report to follow)**
- iii) Adderbury Neighbourhood Plan (ANP) – To note the progress which the ANP Working Group has made in relation to updating the Plan.
- iv) 21/01966/F, Land to Rear of Gracewell Care Home, Gardner Way Adderbury – To discuss the planning permission which has been granted for the erection of 18 dwellings and access road and the lack of progress with the discharge of the conditions.
- v) Cherwell Landscape Character Assessment Consultation – To discuss making comments on Cherwell District Council's consultation.
- vi) Proposed Neighbourhood Area Designation: The Parish of Heyford Park – To make comments on the proposed designation.

8:15pm – 8:30pm

9. **Village Matters**

- i) FOCAL – To receive a report on the work of FOCAL. (Report to follow)
- ii) Community and Sports Centre Project (Milton Road) - To receive a progress report on:
 - the building project;
 - grant funding applications;
 - a meeting held on 21 February 2024 with Cherell District Council Officers and Councillors to discuss their support and Section 106 funding of the project: and
 - fundraising organised by the Parish Council & Working for Adderbury Community (WFAC) Working Group.
- iii) 20mph Speed Restrictions – To discuss the issue of vehicles overtaking each other on Aynho Road since the introduction of the 20mph speed restrictions and consider requesting a review by Oxfordshire County Council.
- iv) Annual Parish Meeting – To discuss the arrangements for the Annual Parish Meeting being held on Wednesday 17 April 2024.

8:30pm – 8:45pm

10. **Parish Council Matters**

- i) Health and Safety:-
 - To note the play area inspection at The Rise from Councillor Simon Davies;
 - To note the inspection at Adderbury Lakes from Councillor Diane Bratt; and
 - To note the inspection at the Walled Garden Allotments from Councillor Rachel Moffat.
- ii) Parish Council Newsletter – To discuss the contents of the next Newsletter.

iii) Meeting with the Feoffees – To receive a report on the meeting with the Adderbury and Milton Feoffees held on 26 February 2024.

iv) Staffing Committee – To appoint a Councillor to the Staffing Committee.
8:45pm – 8:55pm

11. **Finance**

i) Financial Matters

- To approve the accounts for payment; and
- To note the income received since the last meeting, the uncashed receipts & payments and the bank reconciliation. **(Reports to follow)**

ii) Budget Monitoring – To note the budget monitoring report for 2023/2024. **(Report to follow)**

iii) General and Ear-Marked Reserves – To note and approve the Parish Council's Reserves. **(Report to follow)**

iv) Adderbury Lakes – To discuss the Parish Council's contribution to the TOE Grant application.
8:55pm – 9:10pm

12. **Correspondence** - Items of correspondence will be circulated to members.
9:10pm – 9:15pm

The Lucy Jane Plackett Charity

(One Item)

13. **Lucy Plackett Playing Field Survey** – To consider the results of the Survey regarding the Lucy Plackett Playing Field.
9:15pm – 9:25pm

14. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for items numbered 15 & 16 on the grounds that it could involve the likely disclosure of private and confidential information.
9:25pm

15. **Track to the Railway Embankment** – To receive an update on the ownership of the track.
9:25pm – 9:30pm

16. **Grass Cutting/Maintenance Contracts** – To receive an update on the grass cutting contracts which have been awarded for the village areas/verges, on the Milton Road field and at the Lucy Plackett Playing Field and the maintenance contracts at the Allotments and Cemetery.
9:30pm – 9:35pm

17. **Meeting Dates** – Future meeting dates to be agreed as follows and will commence at 7.30pm at Church House, High Street, Adderbury.

- 26 March 2024
- 17 April 2023 (Annual Parish Meeting)
- 30 April 2024
- 21 May 2024
- 25 June 2024
- 30 July 2024
- 10 September 2024

9:35pm

18. **Items for Future Agendas/Items of Information** **9:35pm**